



<https://applieddigitalskills.withgoogle.com/c/en/curriculum.html>

# Google Education - Habilidades Digitais Aplicadas

O Google Applied Digital Skills é uma coleção de lições que mostrarão como estudar, aprender, ensinar, trabalhar, se preparar para um trabalho ou explorar a cultura online.

## Instruções

1. Abra seu navegador de internet (i.e. Chrome, Internet Explorer, Safari, etc.) e navegue para <https://applieddigitalskills.withgoogle.com/c/en/curriculum.html>

Google for Education

Applied Digital Skills

For teachers

For students

Lessons



Sign in

Need to learn or teach remotely? Check out our [new resources](#) to help you work, learn or teach from anywhere.

Search for a lesson

Filter by

[Clear filters](#)

Audience



Digital tool



Topic



## Collections

[See all](#)

Collections are lessons organized around a common theme. Students can complete any number of lessons in any order.

### Teach from Anywhere

Help students continue their learning even when you're not with them in person

Collection of 6 lessons



### Learn from Anywhere

Sharpen your digital skills for remote learning

Collection of 4 lessons



### Work from Anywhere

Connect and collaborate from anywhere to keep your work running smoothly

Collection of 6 lessons



Explore the World with Google Arts & Culture

Study Skills and Learning Strategies  
Build digital skills to help you prepare for

Prepare for and Succeed at Your Next Job

## 2. Procure uma lição, filtrar por audiência / ferramenta digital / tópico, ou navegar pelas coleções disponíveis

Procure aqui

Filtre selecionando opções nestes menus suspensos

Escolha uma coleção que se parece com seu(s) objetivo(s)

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Audience

- Late Elementary
- Middle School
- High School
- Adult Learners

Digital tool

Topic

Collections [See all](#)

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- Teach from Anywhere**  
Help students continue their learning even when you're not with them in person  
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- Study Skills and Learning Strategies**  
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- Prepare for and Succeed at Your Next Job**

## 3. Dentro de uma coleção, escolha a lição que gostaria de aprender. Para este exemplo, escolheremos “Create a Budget in Google Sheets”.

### Start learning in 3 steps



Sign in with Google

[Sign up](#) and set up your account



Choose a lesson

Pick one or more lessons that you are interested in



Learn new skills

Learn how to practically use new skills

4 Lessons in this Collection

#### Introduction to Google Hangouts

G Suite offers a variety of programs to help you work collaboratively and productively in a professional environment. In this lesson, you will demonstrate effective communication with an online meeting solution called Google Hangouts.

🕒 45 - 90 minutes

#### Track Due Dates and Tasks in Gmail

Keep track of important dates and tasks using your Gmail side panel.

🕒 45 - 90 minutes

#### Create a Budget in Google Sheets

Learn to make good financial decisions by researching and comparing costs and spending in a spreadsheet.

🕒 7 - 9 hours

#### 4. Selecione começar a lição desde o início ou escolha a atividade que você gostaria de assistir

## Create a Budget in Google Sheets

Learn to make good financial decisions by researching and comparing costs and spending in a spreadsheet.

[Start](#)

Share to   

Activities

Teaching materials

### TIME TO COMPLETE

🕒 7 - 9 hours

### DIGITAL TOOLS

Maps  
Search  
Sheets

### SKILLS

Conditional formulas  
Data analysis  
Organizing data

### Lessons

1. Make a Long-Term Spending Decision

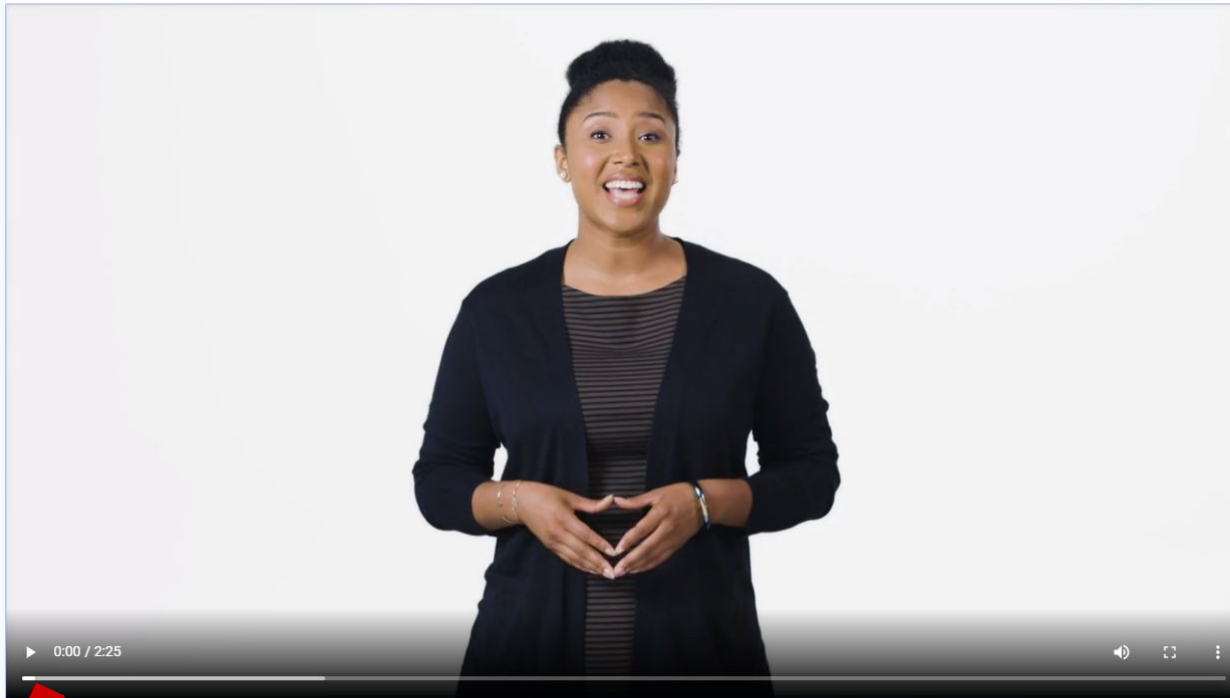
▶ 1. Budget to Make Good Financial Decisions

▶ 2. Long-Term Spending Decisions 

## 4. Siga as instruções na tela

Siga instruções adicionais

CREATE A BUDGET IN GOOGLE SHEETS > LESSON 1: MAKE A LONG-TERM SPENDING DECISION  
2. Long-Term Spending Decisions



### INSTRUCTIONS

1. Go [sheets.google.com](https://sheets.google.com).
2. Open a blank spreadsheet.
3. Name your spreadsheet "Product Comparisons."

### LINKS

- [sheets.google.com](https://sheets.google.com)

### SHARED WORK

Students can submit their work on this page.

**Students:** [sign in](#) to submit your work.  
**Teachers:** [sign in](#) to view submitted work.

[Sign in](#) to track your progress through this course

▶ TRANSCRIPT

Playback Speed: Normal

← Back



Next →

Inicie / Pare o vídeo

Avance para a próxima seção

## 5. A qualquer momento, faça login para que você possa salvar seu progresso e acessar recursos adicionais

Google for Education

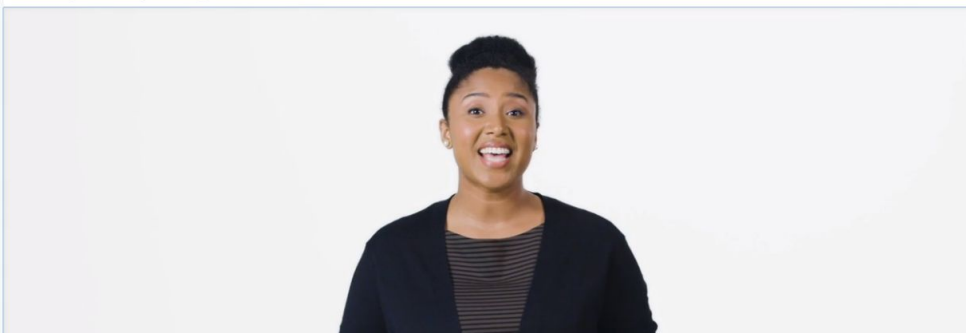
Applied Digital Skills For teachers For students Lessons



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## 6. Parabéns! Agora você está pronto para continuar tendo aulas de Habilidades Digitais Aplicadas